



Guidelines for Supplying Computer Generated Artwork

Preferred Programs	Freehand - Mac/PC	All Versions through 11Mx
	Illustrator - Mac/PC	All Versions through CS4
	QuarkXPress - Mac/PC	All Versions through 8.1.6
	Adobe InDesign - Mac/PC	All Versions through CS4
	Adobe Acrobat - Mac/PC	All Versions through 9.3.1
	Photoshop - Mac/PC	All Versions through CS4
	Microsoft Word - Mac/PC	All Versions through Office 2008
	Microsoft Publisher - PC	All Versions '98 or higher

Note **WE NO LONGER ACCEPT PAGEMAKER FILES.** If you have a PageMaker file, please save the PageMaker document as a high resolution .pdf file.

Font Info **Convert Text to Paths (outline art).** (Text that becomes an object and can no longer be edited as text.) **If this is not possible,** send in all **Screen and Printer Fonts** used for all art.

File Info **You *must* include all EPS, TIF, JPG and PDF files used in creating your document.** We need a copy of every file used in creating the document. Always keep a copy of the file(s). **DO NOT send your only copy!** We can accept compressed files: **Stuffit (Mac); .zip (PC)**

Colors When assigning a color to art or text, please use a **Pantone®** color. This will work for process or spot colors.

Preferred Media DVDs 100mb ZIP 250mb ZIP 750mb ZIP
 CDs USB Pocket Jump Drives
 E-mail files to **mgi@moderngraphics.com** (10 mb max total file size)
 FTP files to: **ftp.moderngraphics.com** (call ahead for username and password)
 Or we can download files from your FTP site, just give us the log in information.

NOTE: Following these instructions does not guarantee the art will output.

Additional Info **When sending computer generated art, include the following:**
YOU MUST INCLUDE A HARD COPY OF THE ARTWORK and special instructions.

Computer generated artwork is simply a matter of saving and copying onto a disk.
REMEMBER: DO NOT SEND AN ORIGINAL FILE - MAKE A COPY!

Computer needs and technologies are ever changing, if you have any questions or special needs please call **Kevin Emerson** at **1-800-248-3984 x731.**